

**THE SECOND AMENDED INTERLOCAL AGREEMENT FOR
PUBLIC SCHOOL FACILITY PLANNING
STAFF WORKING GROUP MEETING**

**Final Minutes
June 13, 2013
9:30 a.m. - 11:30 a.m.**

Broward County Governmental Center, Room 302

1. Call to Order and Roll Call

Chair Eichner called the June 13, 2013 Staff Working Group (SWG) meeting to order at 9:36 a.m. Linda Houchins took roll call, and the following members were in attendance.

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|---------------------------|---------------------------------|
| • Allen, Ingrid | Town of Davie |
| • Amoruso, Glenn | Broward County |
| • Buckeye, Rick | City of Oakland park |
| • Davis-Hernandez, Tanya | City of North Lauderdale |
| • Dokuchitz, Peter | City of Plantation |
| • Eichner, Shelley | City of West Park |
| • Eichner, Shelley | City of Weston |
| • <u>Ferguson, Gerald</u> | <u>City of Deerfield Beach</u> |
| • Lajoie, Corinne | City of Dania Beach |
| • Lensy, Vanessa | City of Hallandale Beach |
| • Lodge, Thomas | City of Fort Lauderdale |
| • Loggins, Heather | City of Parkland |
| • Loggins, Heather | Town of Southwest Ranches |
| • Pinney, Andrew | City of Margate |
| • Sesodia, Jo | City of Sunrise |
| • Von Stetina, Deanne | Broward County Planning Council |
| • Wight, Lisa | Broward County School Board |
| • Williams, Sharon | City of Pembroke Pines |
| • Wood, Matt | City of Cooper City |

Others in attendance at the meeting were as follows:

- | | |
|--------------------|----------------|
| • Cunniff, Heather | Broward County |
| • Cannone, Richard | Broward County |
| • Cardona, Juliana | Town of Davie |

2. Addition(s) to the June 13, 2013 Agenda

Glenn Amoruso advised that he would be working on other projects for Broward County, would continue to be an alternate SWG Member, but would not be able to continue as Vice Chair. Therefore, he requested that nominations for Vice Chair be added to the June 13, 2013 SWG agenda. Chair Eichner added Nominations for Vice Chair as Item No. 3.a.

3. Approval of the Final Agenda for the June 13, 2013 meeting

The amended final agenda for the June 13, 2013 meeting were approved unanimously.

3.a. Nomination of Vice Chair

Chair Eichner opened the floor for nominations for the Vice Chair position. Sharon Williams nominated Lisa Wight as Vice Chair of the SWG. Glenn Amoruso seconded the motion. There were no other nominations for Vice Chair, and the motion passed unanimously.

4. Approval of Minutes – March 6, 2013 meeting

Rick Buckeye made a motion to approve the minutes of the March 6, 2013 SWG meeting. Sharon Williams seconded the motion, and the motion passed unanimously.

5. Subcommittee Reports (none)

6. Old Business

6.1 Feedback from the April 10, 2013 Oversight Committee meeting

Chair Eichner stated that at the April 10, 2013 Oversight Committee meeting most of the discussions related to the Portable Reduction Plan and the status of portables. She said that the Oversight Committee would talk about the direction they should take after the School Board Workshop on the Portable Reduction Plan which was scheduled for June 10, 2013.

6.2 Feedback from the June 10, 2013 School Board Workshop

Chair Eichner stated that the discussions at the June 10, 2013 School Board Workshop centered around the provision in the Second Amended Interlocal Agreement for Public School Facility Planning (SILA) that talked about the use of portables, counting portables towards capacity for Level of Service Standard (LOS), the fact that portables would no longer be counted towards capacity beginning in the 2019/2020 school year, and the phase out process for removal of the portables. Chair Eichner said to reach that goal, School District staff started the process with the Eight-Year Portable Reduction Plan, which is beginning Year 3 at the present time. She advised that some members of the Oversight Committee had brought up the issue of the use of portables that were over 20 years old. Chair Eichner said that School District legal counsel and staff had advised the Oversight Committee and Board Members that portables older than 20 years could not be used and must be retired. She advised that over the last several years memos have been written, opinions have been received from the Attorney General's Office, and after further comments from the Department of Education, the end result at the Board Workshop was that removing portables that are more than 20 years old was a goal, not a mandate of the state legislation. Chair Eicher said that the consensus of the Board Members was that if removal of portables older than 20 years was a goal and not a mandate, they wanted to keep the portables and use them towards capacity for public school concurrency purposes rather than making massive boundary changes. Chair Eichner said that the Board directed the SWG to begin the process to amend the SILA to remove the provision that states that portables must be phased out by the 2019/2020 School Year.

Chair Eicher advised that under the public discussion portion of the Board Workshop, she told the Board that as Chair of the SWG, the SWG would work with the municipalities and the elected officials to explain why the SILA was being amended and the process involved. Lisa Wight advised that at the

Board Workshop there were requests from the Board Members wanting input in writing from the Board attorney regarding the portable issue. She also stated that the issue would be discussed at the next Oversight Committee meeting, and after that meeting, staff may be initiating an amendment to the SILA which would first be provided to the SWG.

Chair Eichner said there were discussions among the Board Members regarding sites where they would like the portables moved. She stated that amendment of the SILA is not about where portables should be moved, but about the LOS as it relates to public school concurrency and the use of portables in the capacity counts. Discussions followed regarding 110% permanent capacity, 100% gross capacity, school closures in the east, repurposing of schools, school boundary changes, and the proliferation of charter schools. Chair Eichner said that there was good information in the back-up materials from the Portable Reduction Plan Workshop regarding future projections. Ms. Wight advised that year 3 of the Portable Reduction Plan has been suspended, but money had been allocated to complete the removal of portables from year 1 and year 2 of the Plan, which will eliminate portables in areas that are not needed for capacity. Further discussions followed regarding the issue of under-enrollment on the east side of the county which could not be solved by boundary changes because of fear that the children would attend charter schools, and the fact that dollars follow the students. Ms. Wight advised that amendment of the SILA would probably move forward early next year.

6.3 Update Regarding Article VI of the Second Amended ILA, Supporting Infrastructure - Notice to Municipalities Regarding On-Site and Off-Site Improvements

Ms. Wight said that this item was listed on the agenda because a vote had been taken at the last SWG meeting to formally include the document regarding Article VI of the SILA into the Interpretation Document, but because of the discussions regarding portables and amendments, it was not put on the last Oversight Committee agenda, but would be added to the next meeting agenda.

6.4 New Collocation Facilities

The Municipalities had no new collocation facilities to report.

6.5 Status - Broward County and Municipal Comprehensive Plans and Land Development Codes/Regulations

There were no reported changes or updates to the Broward County or Municipal Comprehensive Plans or Land Development Codes/Regulations.

6.6 Update on Broward County and Municipalities Evaluation and Appraisal Report

Mr. Amoruso advised that the County had updated the School Element and said that the draft version is on the County website.

7. New Business

7.1 Annual Interlocal Agreement Report Committee - Initiation of Efforts towards preparation of the Draft 2013 Annual Report on the Implementation of the Interlocal Agreement for Public School Facility Planning

Chair Eichner asked for volunteers to work on the Draft 2013 Annual Report on the Implementation of the ILA. The following SWG members volunteered to be on the Subcommittee:

- Lisa Wight, Broward County School Board

- Heather Cunniff, Broward County
- Sharon Williams, City of Pembroke Pines
- Tanya Davis-Hernandez, City of North Lauderdale

8. Next Staff Working Group Meeting

8.1 September 5, 2013 (Regularly Scheduled Quarterly Meeting)

Chair Eichner advised that the next SWG meeting was scheduled for September 5, 2013. Discussions followed regarding the venue for the next SWG meeting, and Ms. Sesodia volunteered to have the meeting at the City of Sunrise. Chair Eichner requested that Ms. Sesodia coordinate the meeting with Ms. Houchins.

Mr. Cannone advised that Certificate of Occupancy letters for population projections would be going out to the municipalities within the next month. Ms. Wight added that the letters now have a box to include the School Board Number, and asked that everyone include those Numbers.

9. Adjourn

Chair Eichner adjourned the SWG meeting at 10:02 a.m.

Respectfully submitted by:


Shelley Eichner, Chair


Linda Houchins, Recording Secretary